



## Plum Borough Board of School Directors Safe and Supportive Schools Meeting Minutes

**Date:** February 16, 2016

**Time:** Immediately following the Policy Meeting

**Location:** Plum Senior High School - Board Room

**Committee:** Vicky Roessler - Chair and Michele Gallagher - Member

**In Attendance:**

**Committee Members:** Vicky Roessler - Chair and Michele Gallagher - Member

**Administrative Representatives:** Dr. Glasspool, Dr. Rossi, Mr. Marraccini and Mr. Brewer

**Board Members:** Mrs. Stepnick, Mrs. Caldwell, Mr. Schlauch, Mr. Colella and Mr. Dowdell

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- I.**     Call Meeting to Order: Mrs. Roessler called the meeting to order at 7:45PM.
- II.**    Citizens' Comments:
- a. On agenda items: Citizens made comments on the Safety Coordinator position and the duties associated with it. One citizen informed the Board that he had unfettered access to the front of the high school one day during the past week and the front doors were not locked at 12:30pm while students were walking in the front hall area.
  - b. On non-agenda items: None.
- III.**   Agenda Action Items:
- a. Recommend approval to purchase the Awareity 24/7 Hotline Answering and Counseling Service (Annual rate = \$1,185).
  - b. Recommend approval to advertise a Request for Proposal (RFP) for additional security cameras in the District.
  - c. Approve the overnight workshop request for Allyson Whitmer, High School Nurse, to attend the PA Association of School Nurse Annual Education Conference in State College, PA on April 8-10, 2016. Estimated costs will be \$550.
  - d. Recommend approval to request bid proposals for a District-wide Safety and Security Study.
  - e. Recommend approval to create a Safety Coordinator position.

#### IV. Agenda Discussion Items:

##### a. ALICE Training:

1. Dr. Glasspool informed the Board that he would have a more definitive and revised timeline in place for ALICE training within two weeks.

##### b. REMS training Update:

1. The Board was informed that REMS training would not be initiated until the 2016-17 school year.

##### c. Partnerships with Pitt/UPMC:

1. The Board discussed the newly formed associations with Pitt and UPMC - compliance programs, resources, training and innovative ideas.

##### d. AWAREITY Platform Update:

1. The Board was informed of the scheduled March 1<sup>st</sup> Core Team Training Session, the proposed hierarchy structure of the reporting system, the drop-down menu items and the marketing initiatives (posters, phone number, etc.) we are implementing for its inaugural debut.

##### e. Access Pads and Key Fobs:

1. Currently, the Facilities Director is researching the cost of installing a few more access pads (readers) in the District so all employees can be funneled thru doors with readers and consequently, having all employees issued a key fob for said purpose. A discussion was made in reference to establishing a policy for school entrance once all employees are issued a key fob.

##### f. Grant Monies for Safety:

1. The Board discussed the possibility of having someone investigate the availability of grant monies to fund the Safety Coordinator position or the availability of grant monies for safety issues within the district.

##### g. Policy 824 Training - Junior High Students:

1. Dr. Rossi will discuss the training of the junior high students on Policy 824 with Mr. Joe Fishell, Principal at Oblock Junior High School.

##### h. Climate Survey:

1. The Board discussed having a climate survey completed within the district for all employees. I have contacted the National School Climate Center for the costs associated with a district-wide survey being implemented.

i. Identify Safety Committee Members at Each School:

1. The Board discussed having safety committee members identified at each school, this is currently in progress.

j. Student Arrival Procedures:

1. The new student arrival procedures will take effect on February 22, 2016.

V. Motion to Adjourn: Committee adjourned at 8:58PM.